

U.S. Department of State APPLICATION FOR EMPLOYMENT AS A LOCALLY EMPLOYED STAFF OR FAMILY MEMBER

OMB APPROVAL NO. 1405-0189 EXPIRES: 5/31/2019 ESTIMATED BURDEN: 1 Hour

(This application is for positions recruited by the U. S. Mission under the Office of Overseas Employment's Interagency Local Employment Recruitment Policy)

POSITION					
1. Position Title	2. Grade				
3. Vacancy Announcement Number	4. Date Available for Work (mm-dd-yyyy)				
PERSONAL IN	FORMATION				
5. Last Name(s)/Surnames First I	Name Middle Name				
6. Other Names Used					
7. Current Address	8. Phone Numbers Day Evening Mobile				
9. E-mail Address					
10. Are you a U.S. Citizen? Yes No					
11. Do you have permanent U.S. Resident Status (<i>green card</i>)? Yes No If yes, provide number					
12a. U.S. Social Security Number (for U.S. Citizens/Permanent U.S. Residents) and/or					
12b. Country Identification Number					
13. Are you legally eligible to work in this country? Yes No					
If yes, Mission HR may require verification of eligibility. Please attach copies of all documentation that confirms your legal eligibility to work in this country (e.g., work permit, residency permit).					
14. If you are applying for a position that includes driving a U.S. Government vehicle, do you have a current and valid driver's license?					
If yes, Class/Type of License	Yes No Not Applicable				
If yes, have you operated a vehicle without incident for the past three years? Yes No					

15. What days are you available to work as part of a regularly scheduled work week? (Check all that apply) Sunday Monday Tuesday Thursday Friday Saturday						
16. Do any of your relatives or members of your household work for the United States Government? Yes No						
If yes, provide the details below. If you need more space, use an additional sheet of paper. (See Instructions for Completing the DS-174 for the definition of relatives and members of household.)						
Name	 	Relationship	Δgeno	y, Position and Location		
Nume		Relationship	Agene	y, i osition and Location		
U.S. CITIZEN EL	IGIBLE FAMILY MEMI	BER (USEFM) AND U	J.S. VETERANS HIRING P	REFERENCE		
17. Are you claiming preferent Member (USEFM) or U.S. Veter Veterans hiring preference.	_		· · · · ·			
(Check only one) U.S. Citizen EFM. U.S. Citizen EFM and also a	u.S. Veteran.	U.S. Veteran. Neither a U.S. Citizen	n EFM, nor a U.S. Veteran.			
Have you invoked this prefere	nce for a prior position at	this post/Mission?	Yes No			
If yes, which agency?		Date (<i>mm-dd-yy</i>	yy)			
If claiming eligibility for US Veteran preference, you must attach a copy of your most recent DD-214, Certificate of Release or Discharge from Active Duty. If claiming conditional eligibility for U.S. Veterans preference, you must submit proof of conditional eligibility.						
		EDUCATION				
18. Graduate School	Dates Attended	Did you graduate?	Degree/Diploma	Major Subject		
Name of School	(mm-yyyy)					
City, State or Country	From	☐ Yes				
	То	□ No				
Undergraduate	Dates Attended	Did you graduate?	Degree/Diploma	Major Subject		
College/University	(mm-yyyy)					
Name of School	From	Yes				
City, State or Country		_				
	То	│				
High School/GED or Country	Dates Attended	Did you graduate?	If no, highest grade/level co	l mpleted		
Equivalent	(mm-yyyy)					
Name of School	From	Yes				
City, State or Country	То	☐ No				
Other, e.g.,	Dates Attended	Did you graduate?	Certificate/Diploma	Major Subject		
Technical/Vocational School	(mm-yyyy)	Dia you broadic:	Ser timeate, Diploma	inajor subject		
Name of School	From	Yes				
City, State or Country	То	☐ No				

19. List your languages, the appropriate competency levels, and your primary/first spoken/native language using the language standards below. You may only identify one primary/first spoken/native language. Language Level II Limited Knowledge Level II Limited Knowledge Level IV Limited Knowledge Level IV Professional Translator/Interpreter Language Level To: Speak Read Write Level V Professional Translator/Interpreter Language Level To: Speak Read Write WORK EXPERIENCE 20. Include all work experience, paid and voluntary. Start with your present or most recent work experience. When describing work, list specific duties/responsibilities and accomplishments. Include sulprevisory responsibilities and the number of employees supervised. Go into as much detail as possible for work experience that directly relates to the advertised position. Include all periods of unemployment and the reason. (Use additional pages, as needed) 21a. WORK EXPERIENCE 20a. Job Title (If U.S. Government, include the series and grade) From (mm-yyyyy) To (mm-yyyyy) Salary per Year in U.S. Dollars or Local Currency Hours per Week Employer's Name and Address Were you a supervisor in this position? Yes No May HR contact your supervisor? If yes, how many people did you supervise? Were you a supervisor in this position? Yes No May HR contact your supervisor? If yes, how many people did you supervise? Reason(s) for leaving. (Do not write "N/A" or Not applicable)	Language Indicators: Level I Basic Knowledge Level III. United Knowledge Level III. Good Working Knowledge Level III. Time Knowledge Level IV. Professional Translator/Interpreter Language Level To: Primary- WORK EXPERIENCE 20. Include all work experience, paid and voluntary. Start with your present or most recent work experience. When describing work, list specific duties/responsibilities and accomplishments. Include supervisory responsibilities and the number of employees supervised. Go into as much detail as possible for work experience that directly relates to the advertised position. Include all periods of unemployment and the reason. (Use additional pages, as needed) **Tal. WORK EXPERIENCE** 20a. Job Title (If U.S. Government, include the series and grade) **Tal. WORK EXPERIENCE** 21a. WORK EXPERIENCE** 21b. Language Level To: Prom (mm-yyyy) To (mm-yyyy) Salary per Year in U.S. Dollars or Local Currency Hours per Week Employer's Name and Contact Information Name Phone Number E-mail Address Were you a supervisor in this position?	LANGUAGES						
Language Indicators: Level I Basic Knowledge Level II Limited Knowledge Level II Code Working Knowledge Level IV Fluent Language Level To: Speak Read Write Language Level To: Speak Read Write Primary	Language Indicators: Level I Basic Knowledge Level II Limited Knowledge Level IV Trefessional Translator/Interpreter Language Level To: Speak Read Write Virtuent Vi					en/native language us	sing the	language
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Were you a supervisor in this position?	Were you a supervisor in this position?							
If yes, how many people did you supervise? Describe your duties/responsibilities and accomplishments	If yes, how many people did you supervise? Describe your duties/responsibilities and accomplishments			E-mail A	ddress			
Describe your duties/responsibilities and accomplishments	Describe your duties/responsibilities and accomplishments	Were you a supervisor in this position? Yes	No	May HR	contact	your supervisor?		
Describe your duties/responsibilities and accomplishments	Describe your duties/responsibilities and accomplishments	If yes, how many people did you supervise?		□Ves	Пи	1		
		in yes, now many people and you supervise.				•		
Reason(s) for leaving. (Do not write "N/A" or Not applicable)	Reason(s) for leaving. (Do not write "N/A" or Not applicable)	Describe your duties/responsibilities and accomplis	hments					
Reason(s) for leaving. (Do not write "N/A" or Not applicable)	Reason(s) for leaving. (Do not write "N/A" or Not applicable)							
Reason(s) for leaving. (Do not write "N/A" or Not applicable)	Reason(s) for leaving. (Do not write "N/A" or Not applicable)							
Reason(s) for leaving. (Do not write "N/A" or Not applicable)	Reason(s) for leaving. (Do not write "N/A" or Not applicable)							
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		neason(s) for leaving. (Do not write 147A of Not a	ppiicabie)	,				

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21b. WORK EXPERIENCE					
20b. Job Title (<i>If U.S. Go</i>	vernment, include the ser	ies and grade)			
From (mm-yyyy)	To (mm-yyyy)	Salary per Year in U.S. Dollars or Local Currency			Hours per Week
Employer's Name and A	ddress			Supervisor's Name and Contact I	nformation:
				Name	
				Phone Number E-mail Address	
Were you a supervisor in	n this position? Tyes	☐ No	Ma	ay HR contact your supervisor?	
If yes, how many people	did you supervise?			Yes No	
Describe your duties/res	ponsibilities and accompl	ishments			
Reason(s) for leaving. (L	Do not write "N/A" or Not	applicable)			
		21c. WORK	EXPE	ERIENCE	
20c. Job Title (If U.S. Government, include the series and grade)					
From (mm-yyyy)	To (mm-yyyy)	Salary per Year	in U	.S. Dollars or Local Currency	Hours per Week
Employer's Name and A	ddress			Supervisor's Name and Contact I	nformation
				Name Phone Number	
Phone Number E-mail Address					
Were you a supervisor in this position? Yes No May HR contact your supervisor?					
If yes, how many people did you supervise?					
Describe your duties/res	sponsibilities and accompl	ishments			
Reason(s) for leaving. (L	Oo not write "N/A" or Not	applicable)			

21d. WORK EXPERIENCE						
20d. Job Title (If U.S. (Government, include the se	ries and grade)				
From (mm-yyyy)	To (mm-yyyy)	Salary per Year	in U.S. Dollars or Local Currency	Hours per Week		
Employer's Name and	Address		Supervisor's Name and Conta	act Information:		
			Name			
			Phone Number			
Were you a supervisor	in this position? Yes	□No	E-mail Address May HR contact your supervisor?			
Were you a supervisor	iii tiiis positioii: 🔲 res		iviay filt contact your supervisor:			
If yes, how many peop			Yes No			
Describe your major d	uties/responsibilities and a	ccomplishments				
Reason(s) for leaving	(Do not write "N/A" or Not	t annlicable)				
	(DO NOT WITE 147A OF 140)	т аррпеавіс)				
24 List and facility at the			MBERSHIP, AND RECOGNITION			
21. List professional licenses, certifications, typing/keyboard, computer skills, formal and online training, and other skills and abilities you consider relevant to the position. Include the license or certification number and attach a copy if the license or certification is a requirement of the position. If licensed in the U.S., please list the state of issuance. If licensed in another country, please list the province/state/region and country of issuance. (Use additional pages, as necessary)						
22. List professional or	ganizations, associations, a	awards, honors, fe	llowships, and publications you co	nsider significant.		
		REFERI	ENCES			
23. List three personal	references who are not re	latives or former s	upervisors who can speak knowled	dgeably of your work		
performance.			·			
Name	Address		Telephon	e Occupation		
		SIGNATURE AND				
=	_		information on and attached to thi ulent information on or attached t			
			n work, and may be punishable by			
to this country's law o			I voluntarily provide on or attache			
investigated.			Data /	a dd man)		
Signature			Date (mn	n-dd-yyyy)		
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CONTINUATION SHEET - WORK EXPERIENCE						
20 Job Title (If U.S. Government, include the series and grade)						
From (mm-yyyy)	То (тт-уууу)	Salary per Year in	n U.	S. Dollars or Local	Currency	Hours per Week
Employer's Name and Ad	dress			Supervisor's Nam	e and Contact Ir	nformation:
				Name		
				Phone Number		
Were you a supervisor in	this position? Yes	☐ No	M	E-mail Address ay HR contact you	r supervisor?	-
If yes, how many people	did you supervise?			Yes No		
Describe your major duti	es/responsibilities and a	accomplishments				
Reason(s) for leaving. (D	o not write "N/A" or No	ot applicable)				
			۲ - ۱	WORK EXPERIENCE		
20 Job Title (If U.S. Government, include the series and grade)						
From (mm-yyyy)	To (mm-yyyy)	Salary per Year in	n U.	S. Dollars or Local	Currency	Hours per Week
Employer's Name and Ad	dress			Supervisor's Nam	e and Contact I	nformation:
				Name		
				Phone Number E-mail Address		
Were you a supervisor in	this position? Yes	☐ No	M	ay HR contact you	r supervisor?	
If yes, how many people did you supervise?						
Describe your major duties/responsibilities and accomplishments						
Reason(s) for leaving. (D	o not write "N/A" or No	ot applicable)				